

DEPARTMENT OF TRANSPORTATION

DIVISION OF ENGINEERING SERVICES

OFFICE ENGINEER

1727 30th STREET, MS-43

P.O. BOX 168041

SACRAMENTO, CA 95816-8041

PHONE (916) 227-6299

FAX (916) 227-6282

TTY 711

www.dot.ca.gov



*Serious Drought.
Serious drought.
Help save water!*

July 3, 2015

Facsimile: (858) 536-3131

Colleen Coffman, President
Coffman Specialties, Inc.
9685 Via Excelencia
San Diego, CA 92126

11-288814
11-SD-11, 125, 905-Var
B.O. 06/11/2015

Dear Ms. Coffman:

The Department of Transportation (Caltrans) received a bid submitted by Coffman Specialties, Inc. (Coffman) for Contract 11-288814 on June 11, 2015. Caltrans notifies Coffman that its bid is nonresponsive because it failed to properly submit the Subcontractor List form.

Caltrans confirms that it received a 24 hour Subcontractor List form from Coffman on June 12, 2015 at 11:26am. However, on February 27, 2015, a revision was made to the 2010 Revised Standard Specifications requiring all bidders to submit the Subcontractors List form at time of bid.

Attached for your reference are excerpts from the Notice to Bidders and Special Provisions, the Revised Standard Specifications Sections 2-1.10 and 2-1.33 D.

02-27-15

2-1.10 SUBCONTRACTOR LIST

On the Subcontractor List form, list each subcontractor to perform work in an amount in excess of 1/2 of 1 percent of the total bid or \$10,000, whichever is greater (Pub Cont Code § 4100 et seq.).

For each subcontractor listed, the Subcontractor List form must show:

1. Business name and the location of its place of business.
2. California contractor license number for a non-federal-aid contract.
3. Public works contractor registration number
4. Portion of work it will perform. Show the portion of the work by:
 - 4.1. Bid item numbers for the subcontracted work
 - 4.2. Percentage of the subcontracted work for each bid item listed
 - 4.3. Description of the subcontracted work if the percentage of the bid item listed is less than 100 percent

2-1.33D Bid Form Submittal Schedules**2-1.33D(1) General**

The *Bid* book includes forms specific to the contract. The deadlines for the submittal of the forms vary depending on the requirements of each contract. Determine the requirements of the contract and submit the forms based on the applicable schedule specified in section 2-1.33D.

Bid forms and information on the form that are due after the time of bid may be submitted at the time of bid.

**Bid Form Submittal Schedule for a
 Federal-Aid Contract with a DBE Goal**

Form	Submittal deadline
Bid to the Department of Transportation	Time of bid except for the public works contractor registration number
Copy of the Bid to the Department of Transportation as submitted at the time of bid with the public works contractor registration number	10 days after bid opening
Subcontractor List	Time of bid except for the public works contractor registration number
Copy of the Subcontractor List as submitted at the time of bid with the public works contractor registration number	10 days after bid opening
Small Business Status	Time of bid
Opt Out of Payment Adjustments for Price Index Fluctuations ^a	Time of bid
DBE Commitment	No later than 4 p.m. on the 4th business day after bid opening
DBE Confirmation	No later than 4 p.m. on the 4th business day after bid opening
DBE Good Faith Efforts Documentation	No later than 4 p.m. on the 4th business day after bid opening

^aSubmit only if you choose the option.

Bidders are required to follow the bidding instructions and to review the Notice to Bidders and Special Provisions of the Contract, which are made available to all persons who wish to bid on a project. A basic rule of competitive bidding is that bids must conform to the specifications of the contract and if a bid fails to conform to the specifications, it may not be accepted. Furthermore, it is the sole responsibility of the bidder to adhere to the requirements and specifications, in addition to any addendums issued subsequent to the advertisement of the project.

Concerning the Subcontractors List form, the electronic bidding documents for this contract contained a Subcontractors List form (DES-OE-0102.2C REV 2/2015) and in addition, also included instructions for submittal. No directions are provided to the bidder to use any other form of this bid document. Coffman's failure to timely submit the Subcontractor List form at the time of submission of the bid renders its bid nonresponsive.

STATE OF CALIFORNIA • DEPARTMENT OF TRANSPORTATION
 SUBCONTRACTOR LIST
 DES-OE-0102.2C (REV 2/2015)

Enter Bid Item Number. (Item)

Enter percent of Bid Item subcontracted. (%)

If the percentage of the bid item work is less than 100 percent list the description of the portion of the work to be subcontracted.

Enter the description of the percentage of work to be performed by subcontractor. (Description)

DO NOT USE SEMICOLONS (;) IN YOUR INPUT.

Ms. C. Coffman

July 3, 2015

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Based on the above, Caltrans will proceed to award the contract to the lowest responsible bidder provided all requirements are met.

Your attention is directed to Section 3-1.04 of the 2010 Standard Specifications. Caltrans is not obligated to offer an extension of the award period for a nonresponsive bid. Should you wish to extend your bid while resolving a nonresponsive finding, you must send your request to the Office Engineer no later than 4:00 p.m., two business days prior to the expiration of your bid.

If you have any questions, please contact Mulissa Smith, Contract Awards Branch Chief, at (916) 227-6228.

Sincerely,



JOHN C. McMILLAN
Deputy Division Chief
Office Engineer
Division of Engineering Services

**** Transmit Conf. Report ****

P.1
CALTRANS CONTR AWARDS Fax 916-227-6282

Jul 3 2015 08:17am

Fax/Phone Number	Mode	Start	Time	Page	Result	Note
918585363131	Normal	03:08:15am	1'16"	3	* O K	

STATE OF CALIFORNIA—CALIFORNIA STATE TRANSPORTATION AGENCY

EDMUND G. BROWN Jr., Governor

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